



BARENTS EURO-ARCTIC COUNCIL  
BARENTS REGIONAL COUNCIL

# Mandate for Name of working group

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1. *Introduction*

Brief introduction to the working group.

2. *Priority areas of cooperation*

Define the purpose and priority areas of the work of the working group.

3. *Method of work*

Define the type of work conducted by the working group, the frequency of meetings, how communication is maintained between the meetings. Are there any subgroups to the working group?

How does the working group coordinate its work with the other Barents working groups? How does the working group cooperate with other regional cooperation bodies, such as the regional councils and the Northern Dimension Partnerships?

4. *Decision-making*

How are decisions taken within the working group? What is the approval process of projects?

5. *Language*

Define the working language of the working group.

**6. *Membership***

Define the scope of membership in the group. Who can be a member? How are new members nominated and accepted into the group? How many members can each region/state have? What position should the members have? Are there any observers to the group? Please refer to the Operating Guidelines.

**7. *Chairmanship***

Define the order of rotation, the length of terms, other restrictions etc. Please refer to the Operating Guidelines.

**8. *Financing***

Who pays for meetings and travel and accommodation costs related to meetings?

**9. *Communication***

How does the group communicate, both within the group and towards the International Barents Secretariat, the BEAC Committee of Senior Officials and the Regional Committee? Please refer to the Operating Guidelines.

**10. *Reporting***

Please refer to the Operating Guidelines.

**11. *Duration***

Define the duration of this mandate. Please refer to the Operating Guidelines.

**12. *Amendment and review***

How often will the mandate be reviewed? Please refer to the Operating Guidelines.

**13. *Other***

This mandate has been approved and accepted by NAME. on the DATE.