

Minutes

72nd Meeting of the BEAC WGE Subgroup for Hot Spots Exclusion, (SHE#72)

Telephone, 2nd of November, 2018

1. Opening of the Meeting

The meeting was opened and attended by the following participants:

- Mr Åke Mikaelsson, Chair, SE
- Mr Alexander Druchinin, RU
- Ms Helena Dahlbo, FI
- Ms Anne Marie Mo Ravik, NO
- Ms Olaug Bjertnaes, NO
- Ms Julia Bobina, IBS
- Mr Ruslan Butovskiy, NEFCO
- Mr Henrik Forsström, NEFCO

2. Adoption of the Agenda

The agenda was adopted with additives under item 6

3. Follow-up of tasks distributed at the previous meeting (SHE#70 + SHE#71)

The delegate assigned responsible gave a brief up-date of the findings as well as the extent of completion of their respective task:

Task	Responsible	Status
i. Remind the BAT-Bureau of SHE's which that they Draft SHE response Letters to the HEGs regarding further implementation of SHE Support Activities in the Russian subjects.	Åke => BAT-Bureau	Done!
ii. Remind the BAT-Bureau of SHE's which that they Elaborate draft ToR:s on selected Support Activities for the regions, No1b, No2+3, No4+5, etc.	Åke => BAT-Bureau	Done!
iii. Approve the updated SHE mandate as submitted by IBS	All	Done!
iv. Review the proposed sub-steps for Step 3-7 in the SHE Progress Sheet and approves/comment till the next meeting	Alexander	Done!
v. Arrange a Skype meeting on Ko3-2 with Tatiana Tiupenko, Alexander, Åke, Julia.	Julia + Åke	Done!
vi. Contact Ms Yana Voitsekhovskaya in NAO for coaching talks around a relevant ToR template, thus initiating the re-drafting of the proposed SuppAct No3 on N3	Henrik	Done!
vii. Appoint experts for the drafting of ToR for Support Activities (combinations of No2, No4, No4, No5, No6) for Water and Wastewater	Ruslan + Alexander	⇒ Not Done
viii. Appoint experts for the drafting of ToR for Support Activities (combinations of No2, No4, No4, No5, No6) for Pulp & Paper Industry	Ruslan + Alexander	⇒ Not Done
ix. Prepare TEC comments for revised Screening & Analysis Report on A5	All	⇒ Ongoing

x. Prepare TEC comments for revised Screening & Analysis Report on A7	All	⇒ Ongoing
xi. Prepare TEC comments for revised Screening & Analysis Report on A9a (through joint discussions!)	All	⇒ Ongoing
xii. Prepare TEC comments for revised Screening & Analysis Report on A9b	All	⇒ Ongoing
xiii. Submit TEC comments on A5, A7, A9a and A9b to Arkhangelsk HEG	Alexander	⇒ Pending TEC comm
xiv. Approve and submit SHE response Letters to HEGs on Further Support Activities	SHE, Alexander	Done!
xv. Appoint TEC experts for review and comments on the proposed ToR for a No2 on "Oil contamination and remediation"	All	Done! (FI) ⇒ New round (NO+SE)
xvi. Provide a gathered summary table on S&A; etc and the hot spots for which TEC experts and any kind of response is required	Åke	⇒ Not Done
xvii. Find experts for taking lead and starting to carry out the TEC review on Ko1 and Ko8 together with possible Nordic expert(s). (Pending info from Mr Litvak)	Henrik	⇒ Ongoing

4. Review of Minutes from previous meetings

Comments were given that Olaug should be added as Norway's TEC Expert on Pulp and Paper (A5, A9a, A9b) and that Finland's TF Expert on Water and Wastewater should be Mr Jyrki Laitinen from SYKE. It was agreed that with the above changes, the Minutes from SHE#71 should be approved.

5. Communication with the Regional Hotspot Exclusion Groups (Regional HEGs)

- a) Follow-up on the planned reviews and comments to the up-dated Screening & Analysis reports submitted by the Arkhangelsk HEG:

It was concluded that TEC has no jointly elaborated comments ready on A5, A9a and A9b and comments to Arkhangelsk HEG thus have to be submitted later. Regarding A7 SHE gives the feedback that "information on levels of contaminants after remediation activity is missing" and agreed to submit this feedback on A7.

- ⇒ Make efforts to get the TEC comments on A5, A9a and A9b ready a.s.a.p. (All)
- ⇒ Submit message on A7 to Arkhangelsk HEG (Åke)

- b) Follow-up on MNRE's 2nd response Letters to the regional HEG's based on their Priorities and preferences" as received in August and September 2018.

It was concluded that MNRE sent all letters to HEGs in the beginning of the week and that it is too early to expect any response till now. It was agreed to ask the HEGs for response till SHE#73 in Skellefteå.

- ⇒ Call regional HEGs and ask for response on the 2nd Letter till HEG#73 in Skellefteå (Alexander)

- c) Follow-up on MNRE's 2nd response Letters to Rosprirodnadzor on Support Activities.

Alexander reported that no letters so far were sent to the territorial Rosprirodnadzors since it was deemed necessary to discuss this first with the central office. It was agreed to try to have the letters sent and response collected till SHE#73 in Skellefteå.

- ⇒ Discuss, submit and collect response from Rosprirodnadzor regarding the 2nd Letter till SHE#73 in Skellefteå (Alexander)

6. Decision on further steps with the Support Activities

- a) Approval of the ToRs for Support Activities received (incl. appointment of Task Forces and TEC experts to support the assigned consultant(s)):

- i) No1b (All subjects) - Training workshops on BAT and FZ-219 in the hotspots exclusion in each of the five subjects in the Barents region

It was decided that the ToR for Supp Act No1a was Approved

- ii) ToR for Support Activity No2+3 for Pulp and Paper Sector

It was concluded that NO and FI need more time for reviewing the ToR but will make its best to have it done to SHE#73 in Skellefteå

Henrik reminded that for this purpose it could be relevant to read the BAT Bureau's report from the preparation and implementation of Support Activity No1a, executed on the 26th of September 2018.

- ⇒ Review and approve/comment on the ToR for Support Act No2+3 for Pulp and Paper Sector (NO+FI)

- ⇒ Review the BAT Bureau's Report from the Implementation of Support Activity No1a (NO+FI)

- iii) ToR for Support Activity No2+3 for Water and Wastewater Treatment Sector

Same conclusions and tasks as for SHE#72.6aii above.

- ⇒ Review and approve/comment on the ToR for Support Act No2+3 for Water and Wastewater Sector (NO+FI)

- iv) ToR for Support Activity No2+3 for Mining Sector

Same conclusions and tasks as for SHE#72.6aii above.

- ⇒ Review and approve/comment on the ToR for Support Act No2+3 for Mining Sector (NO+FI)

- b) Decision on Support Activities to develop further into complete ToRs, for instance:

- i) ToR for Support Activity No3 addressed for N3

Henrik reported that he will meet Ms Yana Voitsekhovskaya in Helsinki 5-6th of November and will encourage her to submit a refined draft till SHE#73 in Skellefteå

- ⇒ Encourage Yana Voitsekhovskaya to update the ToR for SuppAct No3 on N3 according to guidelines. (Henrik)

- ii) ToR for Support Activity NoX on Oil Spill = A7, A8
Training institute "Integral" closer looked at by NEFCO, which they find acceptable.
It was concluded that the ToR had not been reviewed by SHE and thus agreed that Åke redistributes the ToR to SHE
 - ⇒ Resend ToR on NoX for A7+A8 to SHE (Åke)
 - ⇒ Comment on the ToR for SuppAc No X fo A7+A8 (All)

7. WGE and Communication Issues

- a) Approval of the up-dated SHE Mandate
It was concluded that no further comments were received and thus decided that the Updated SHE-Mandate could be recommended by SHE for WGE-approval
- b) Decisions on a deepened communication agenda to be discussed at the SHE#73 in Skellefteå
The concept of having a more extensive work on SHE communication issues during SHE#73 in Skellefteå was discussed. Important ingredients should include the aims and means from the SHE WP 2018-2019 and the SHE Communication plan. Of certain importance is to clearly address communication actions for thos hot spots that have started planning (orange= Steps 3-5) and implementing (yellow= Steps 6-7) emission reduction actions.
 - ⇒ It was agreed that Julia drafts the details for this agenda point till SHE#73 (Julia)

8. Discussion and Decisions on the Agenda for the SHE#73 taking place on the 13th of November 2018, prior to the 50th BEAC WGE Meeting in Skellefteå on the 14th – 15th of November 2018

Principal agenda for the SHE#73 meeting, see also Appendix 8 to this meeting.

- v) Follow-up and Decisions on Communications with the regional HEGs
- vi) Follow-up and Decisions on Support Activities
- vii) Discussion on SHE Communication, incl. opportunities to use the "orange labelling" etc.
- viii) Follow-up of the Progress Sheet incl. Exclusion Scenarios, Screening & Analysis Reports etc.
- ix) Follow-up of the Work Programme
- x) Planning of HEG-Meetings
- xi) Possible broadened information on: Work on BAT-work in Russia and OECD, Environmental effects from Non-Ferrous BREF at Rönnskär (invited guests in person or via link: Ms Tatiana Guseva, BAT-Bureau, Ms Marit Hjort, OECD, Mr Husamuddin Ahmadzai, Swedish EPA)

With explanations from the chair, the draft annotated agenda for the SHE#73 meeting in Skellefteå was discussed and found appropriate for the need of SHE at this stage. Helena commented that the 30 minutes set off for the discussion of the Progress Sheet may be insufficient, whilst Åke commented that the conceptual up-dates basically already are done and agreed upon and that the key issue will be to follow up on the document status for the respective hotspots. It was agreed that the new up-date be sent one week before the meeting.

It was furthermore agreed, that the invitation of Ms Hjort from OECD, Ms Guseva from the BAT-Bureau and Mr Ahmadzai from Swedish EPA was welcomed by the group.

- ⇒ Submit update on the Progress Sheet till 6th of November (Åke)

9. Any Other Business

No other business was raised during the meeting.

10. Summary of Next Steps and Distribution of Tasks

Task	Responsible	Deadline
i. Provide a gathered summary table on S&A;s etc and the hot spots for which TEC experts and any kind of response is required	Åke	6 th of November
ii. Submit update on the Progress Sheet	Åke	6 th of November
iii. Resend ToR on NoX for A7+A8 to SHE	Åke	6 th of November
iv. Submit message on A7 to Arkhanglesk HEG	Åke	12 th of November
v. Appoint experts for the drafting of ToR for Support Activities (combinations of No2, No4, No4, No5, No6) for Water and Wastewater	Ruslan + Alexander	9 th of November
vi. Appoint experts for the drafting of ToR for Support Activities (combinations of No2, No4, No4, No5, No6) for Pulp & Paper Industry	Ruslan + Alexander	9 th of November
vii. Prepare TEC comments for revised Screening & Analysis Report on A5	All	9 th of November
viii. Prepare TEC comments for revised Screening & Analysis Report on A7	All	9 th of November
ix. Prepare TEC comments for revised Screening & Analysis Report on A9a	All	9 th of November
x. Prepare TEC comments for revised Screening & Analysis Report on A9b	All	9 th of November
xi. Submit TEC comments on A5, A7, A9a and A9b to Arkhangelsk HEG	Alexander	12 th of November
xii. Appoint TEC experts for review and comments on the proposed ToR for a No2 on "Oil contamination and remediation"	Anne Marie Åke	12 th of November
xiii. Find experts for taking lead and starting to carry out the TEC review on Ko1 and Ko8 together with possible Nordic expert(s). (Pending info from Mr Litvak)	Henrik	12 th of November
xiv. Make efforts to get the TEC comments on A5, A9a and A9b ready a.s.a.p.	All	12 th of November
xv. Call regional HEGs and ask for response on the 2 nd Letter till HEG#73	Alexander	12 th of November
xvi. Discuss, submit and collect response from Rospirodnadzor regarding the 2 nd Letter till SHE#73 in Skellefteå	Alexander	12 th of November
xvii. <u>Review the BAT Bureau's Report from the Implementation of Support Activity No1a (NO+FI)</u>	Norway Finland	13 th of November
xviii. Review and approve/comment on the <u>Tor for Support Act No2+3 for Pulp and Paper Sector (NO+FI)</u>	Norway Finland	13 th of November
xix. Review and approve/comment on the <u>Tor for Support Act No2+3 for Water and Wastewater Sector (NO+FI)</u>	Norway Finland	13 th of November
xx. Review and approve/comment on the <u>Tor for Support Act No2+3 for Mining Sector (NO+FI)</u>	Norway Finland	13 th of November
xxi. Encourage Yana Voitsekhovskaya to update the ToR for SuppAct No3 on N3 according to guidelines.	Henrik	13 th of November
xxii. Comment on the ToR for SuppAc No X fo A7+A8	All	13 th of November
xxiii. Draft details for the agenda item on Communication till SHE#73	Julia	12 th of November

11. Next Meeting

It was concluded that **SHE#73 will be held on the 13th of November 2018 at 9.00 – 17.00 CET/ 10.00 – 18. Suomen aika/11.00 – 19.00 MT on Telephone.**

12. Closure of the Meeting

The Chair expressed his gratitude to the SHE-members and closed the meeting at 14.00 CET.

Final List of Appendices:

- App SHE#72.3 - NationalProject Ecologiya_ENG
- App SHE#72.4 - Minutes from SHE#71
- App SHE#72.5aiii –TEC Comments to S&A Report on A9ab (2nd Draft).doc
- App SHE#72.5bi – MNRE’s 2nd Letter to HEGs on ExclusionPrio and SuppActPrefs Arkhangelsk En
- App SHE#72.5bii - MNRE’s 2nd Letter to HEGs on ExclusionPrio and SuppActPrefs Karelia En.doc
- App SHE#72.5biii - MNRE’s 2nd Letter to HEGs on ExclusionPrio and SuppActPrefs Komi En.doc
- App SHE#72.5biv - MNRE’s 2nd Letter to HEGs on ExclusionPrio and SuppActPrefs Murmansk En.doc
- App SHE#72.5bv - MNRE’s 2nd Letter to HEGs on ExclusionPrio and SuppActPrefs Nenets En.doc
- App SHE72.c - MNRE's 2nd Letter to Central Rosprirodnadzor on SuppActs En
- App SHE#72.6ai1 – Draft ToR SHE SuppAct No1b Training Workshops in Regions En
- App SHE#72.6ai2 – State Study Plan for No1b Training (14Oct2018) En
- App SHE#72.6aii – Draft ToR for SHE SuppAct No2+3 Pulp and Paper (25Oct2018) En.doc
- App SHE#72.6aiii – Draft ToR for SHE SuppAct No2+3 Wastewater (25Oct2018) En.doc
- App SHE#72.6aiv – Draft ToR for SHE SuppAct No2+3 Mining (25Oct2018) En.doc
- App SHE#72.7a – SHE Mandate Draft v0.4 (SHE#71) En.doc