

Minutes

75th Meeting of the BEAC WGE Subgroup for Hot Spots Exclusion, (SHE#75)

Telephone, 11 February, 2019

1. Opening of the Meeting

The meeting was opened and attended by the following participants:

- Mr Åke Mikaelsson, Chair, SE
- Mr Rickard Nätjehall, SE
- Ms Helena Dahlbo, FI
- Ms Anne Marie Mo Ravik, NO
- Ms Julia Bobina, IBS
- Mr Ruslan Butovskiy, NEFCO
- Mr Henrik Forsström, NEFCO

2. Adoption of the Agenda

The agenda was adopted with addition of 6f.

3. Follow-up of tasks distributed at the previous meeting

The delegate assigned responsible gave a brief up-date of the findings as well as the extent of completion of their respective task:

Task	Responsible	Status
i. Send Russian translations of the TEC comments on A5, A7, A9 to Alexander	Åke	Done!
ii. Up-date the Draft Minutes SHE#73 with comments	Åke	Done!
iii. Discuss ToR on Support Activities for A7 and A8 and put into relevant context	Åke + Henrik	Done!
iv. Appoint experts for the drafting of ToR for Support Activities (combinations of SuppAct No2, No3, No4, No5, No6) for <u>Water and Wastewater</u>	Alexander + Ruslan	Not done
v. Appoint experts for the drafting of ToR for Support Activities (combinations of SuppAct No2, No3, No4, No5, No6) for <u>Pulp & Paper Industry</u>	Alexander + Ruslan	Not done
vi. Discuss A5 internally and consider Fast Track Exclusion of A5.	Alexander	Not done
vii. Submit TEC comments on A5, A7, A9a and A9b to Arkhangelsk HEG	Alexander	Not done
viii. Remind HEGs to respond to the 2 nd Letter on Support Activities	Alexander	Not done
ix. Collect response from Rosprirodnadzor regarding the 2 nd Letter to HEGs on Support Activities	Alexander	Not done
x. Comment for ToR refinement on Pulp and Paper Sector	RU, SE Pulp & Paper experts	Ongoing
xi. Comment for ToR refinement on Water and Waste Water Sector	RU, SE Water experts	Ongoing
xii. Comment for ToR refinement on Mining Sector	TF MineMet	Ongoing
xiii. Approve/comment Murmansk HEGs suggestion to split M1 and M2	TF MineMet	Not done

xiv. Prepare TEC reviews for the Murmansk hotspots M1, M2, M4 and M10	All	Ongoing
xv. Submit TEC-comments on M1, M2, M4 and M10 to Murmansk HEG	Alexander	Pending on xiv
xvi. Draft a letter to the HEGs on Communication Issues (use example messages, and channels in Minutes#73, draft concept for a Communication WS) and find out how they prefer to work with communication issues on environment	Julia & Alexander	Ongoing
xvii. Establish contact with regional HEG Communication officers as well as communication routines, tailor made for respective region	Julia	Not done
xviii. Propose communication message and channel for mid-term SHE achievements	Julia & Åke	Not done
xix. Suggest a process for further elaboration of Specific Criteria and Action Plan developments for a set of pilot hotspots for orange labelling of incl. A3-1, K5, Ko3-2, M3, M5 and N3. <u>Suggest a SuppAct No6.</u>	SHE	See Agenda Point 6
xx. Draft a SuppAct No6 TF on Heat Plants to Finalise Criteria on A3-1 <u>Criteria elaborated already. Need to be discussed with Arkhangelsk HEG and hot spot owner. Suggest a SuppAct No6</u>	Ruslan & TF	See Agenda Point 6
xxi. Request updated S&A reports on K3, K5 and K6	Alexander	Not done
xxii. Address Ko1 in a Support Activity No2: Branch Specific Seminar	Henrik	Pending Tatiana
xxiii. Address K3, K5, K6, Ko5, M7, N2 and N3 in a Support Activity No2+3: Branch Specific Seminar and Study Tour on <u>Wastewater treatment</u>	TF Water	Not done
xxiv. Request all HEGs to conduct HEG-meetings (together with No1b or other SuppAct) during first half of 2019	Alexander	Not done
xxv. Provide a gathered summary table on S&A;s etc and the hot spots for which TEC experts and any kind of response is required	Åke	Not done, => WGE #51
xxvi. Appoint TEC experts for review and comments on the proposed ToR for a No2 on "Oil contamination and remediation" and address N1 in it.	Anne Marie Åke	Not done
xxvii. Find experts for taking lead and starting to carry out the TEC review on Ko1 and Ko8 together with possible Nordic expert(s). (Pending info from Mr Litvak)	Henrik	Not done

4. Review of Minutes from previous meetings

- i) The minutes from SHE#73 were approved unanimously
- ii) The minutes from SHE#74 were approved unanimously

5. Up-date on Correspondence with the Regional Hotspot Exclusion Groups (Regional HEGs)

- a) Regarding the SHE response to Arkhangelsk HEG on the up-dated Screening & Analysis reports, it was concluded that the TEC comments were completed and translated but not yet submitted. The TEC comments shortly have the following conclusions:
 - i) A5 – Kotlas PPM (ILLIM Koryazhma): TEC supports Fast Track.
 - ii) A7 – Russkaya Arktika (redefined): Need to complete the SA so it corresponds to the suggested split into sub-hotspots
 - iii) A9a – Dioxins from Arkhangelsk PPM - Need to complete the SA so it corresponds to the suggested split into sub-hotspots
 - iv) A9b – Dioxins from ILLIM Pulp in Koryazhma: Need to complete the SA so it corresponds to the suggested split into sub-hotspots

- b) Regarding the SHE response to Murmansk HEG on the up-dated Screening & Analysis reports, the following status was noted for the process of TEC comments:
 - i) M1 – Petjenganikel – TEC comments initiated by SE and first draft likely to be submitted till SHE#76. (SE= Ahmadzai, NO=Olaug Bjertnaes, FI= Timo Jouttijärvi (only Mining))
 - ii) M2 – Severonikel – (same status as for M1)
 - iii) M4 – Apatitskiy HPP - TEC comments initiated by SE and first draft likely to be submitted till SHE#76. (SE= Anders Törngren, NO = Olaug Bjertnaes)
 - iv) M10 – Oil Containing Wastes – Not yet started, lacking experts
- c) Regarding the response from the regional HEG's on their readiness for conducting Support Activity No1b Seminar, it was concluded that neither Arkhangelsk HEG or Murmansk HEG had been received
- d) Also regarding the response from HEGs resp. planning for conductiion of HEG seminars in the regions, it was concluded that no response had been received.

6. Up-date on Support Activities

a) Report from conducted Support Activities

Russia, Sweden and NEFCO read both reports and are very satisfied. The Syktyvkar seminar was assessed as satisfactory (as the first of the five planned) while the Petrozavodsk seminar showed evidence of being even better and more mature. NO+FI didn't read them yet, so thus:

- i) The decision on approval of Assignment Report from No1b Seminar in Syktyvkar 10-14th of December 2018 was postponed
- ii) The decision on approval of Assignment Report from No1b Seminar in Petrozavodsk 28th of January – 1st of February 2019 was postponed

b) Planning of up-coming Support Activities No1b

- i) It was concluded that the proposed dates (28th of February – 1st of March 2019) for the No1b seminar in Nenets Autonomous Okrug, were quite early for Finland and Norway to mobilise experts but deemed reasonable if conducted with only Swedish and NEFCO experts apart of the Russian team engaged by the BAT Bureau. It was agreed that the Chair surveys the possibilities for conducting the seminar a few weeks later, but if not, to give SHE's OK for the proposed dates.
- ii) After a discussion with the SHE group it was agreed that it would be good to organize the No1b in either Arkhangelsk Oblast and/or Murmansk Oblast in early April 2019.
 - ⇒ Survey with BAT Bureau on SuppAct No1b in Naryan-Mar a few weeks later, otherwise give green light
 - ⇒ NO+FI Prepare for visas for all relevant experts

c) Approval of Support Activity No2 – Advanced Training and Competence Enhancement in Remediation of Oil Contaminated Grounds

It was concluded that Finland submitted comments to the "Type ToR for "Support Activity No2 – Advanced Training and Competence Enhancement in Remediation of Oil Contaminated Soils" while neither NO or SE have identified any experts yet. The Finnish expert is Mr Jussi Reinikainen.

It was concluded that this task partially could address a set of hot spots: A7+(A6+A8)+N1+Komi and thus proposed that this No2 seminar may be conducted back to back with No1b in Arkhangelsk. NEFCO stressed the need to send Nordic experts to the study to comply with eligibility for funding criteria of the Support Activities.

It was agreed that Norway, Sweden and NEFO will look for suitable experts on Contaminated Soils in time for SHE #76 and that this TF then should draft a "Type ToR for "Support Activity No2 – Advanced Training and Competence Enhancement in Remediation of Oil Contaminated Grounds".

⇒ Appoint TEC experts for a No2 on Contaminated Soils (SE+NO)

d) Drafting of Support Activity No2+3

i) The Task Force for the drafting of Support Activity No2+3 for Pulp and Paper was determined to comprise:

- Mr Anders Törngren, SE
- Ms Olaug Bjertnaes, NO*
- Mr Timo Jouttijärvi, FI
- Mr Alexey Krazhnev, RU

It was concluded that the drafting process for the ToR has started and the TF thus could start elaborating on the details of the assignment

⇒ It was agreed that Åke sends an e-mail to the TF requesting a meeting and a schedule.

ii) The Task Force, ToR and Time schedule for No2+3 for Water and Wastewater was determined to comprise:

- Ms Kristina Svinhufvud, SE
- Mr Jyrki Laitinen, FI
- Mr Matti Iikonen, NEFCO
- Mr Andrey Epov, RU

⇒ It was agreed that Åke sends an e-mail to the TF requesting a meeting and a schedule.

iii) In addition, it was concluded that SHE also needs a Task Force for Mining.

e) Up-date on the drafting process for Support Activity No4+5

The Chair up-dated SHE on the discussions in Petrozavodsk when the group of Russian and Swedish experts also had started to discuss the function of the Support Activities No4+5 and their interaction with the respective branch wise Support Activities No2+3 ask Force. As a result of these discussions a group of Swedish and Russian experts now start to draft components for a ToR etc. for No4+5 for Pulp and Paper and Water and Waste Water respectively, which will be submitted shortly. As an indicative time table, it had been suggested that the No4+5 should follow soon after the No2+3 and that No4 (Environmental Enhancement Plans) partially could be made in parallel with the branch specific seminar and study tours, while the pilot permit granting training should be conducted mid or end of the autumn semester (October-November). The specific time schedule of course has to be elaborated during the upcoming drafting process.

- i) Anne Marie submitted that Norway appoints Ms Olaug Bjertnaes* to join the team on Pulp and Paper also for No4+5 and Finland Mr Timo Jouttijärvi.
- ii) Regarding the drafting of No4+5 for Water and Wastewater Finland appoints Mr Jyrki Laitinen, however neither Finland nor Norway yet identified any legal experts to join the team.

*Olaug comments regarding 5d) and 5e) that she will be available only partially.

- f) Support Activities aimed at promoting hot spots through the “orange field” of the HSE Procedure

In order to speed up the administrative progress and potential for promotion of real remediation actions leading to enhanced environmental performance at many of the hot spots, the need for drafting a ToR on a Supporting Activity No6 “Specific Criteria and Action Plan” for a set of relevant hot spots was discussed.

⇒ It was agreed to appoint Ruslan Butovskiy to start drafting the Tor for SuppAct No6 for a set of pilot hotspots for orange labelling, incl. A3-1, K5, Ko3-2, M3, M5 and N3.

7. WGE and Communication Issues

- a) Decision on the Draft Letter to HEGs on Communication Issues (Julia + Alexander)

After Julia had explained her draft Letter sent in Russian, the letter was discussed, and Julia got the advice to send a simple e-mail to the regional communicators in order to verify that they still are in service as supposed in the contact list retrieved. Åke also explained that Ms Jessica Heinicke-Dahl, as communication expert at the Swedish EPA has been appointed to assist the SHE group on communication matters. Henrik also reported that NEFCO will establish a communication plan for their Barents work that should be aligned with the communication of the SHE group.

⇒ It was agreed that Julia and Alexander takes a discussion on the Letter till SHE#76

- b) Discussion on the Draft Concept on a Communication Workshop (Julia)

The Chair elaborated briefly around the idea on (a) Communication Workshop(s) to address issues and methods for giving positive information around the hot spots work, increasing interest for the environment but in particular addressing plans and progress and enhanced performance. The Chair also reminded that there is a special Support Activity available for this - No10. This kind of workshops should be elaborated together with the regional authorities' communication offices and could preferably be conducted back to back with HEG-meetings. Henrik submitted that NEFCO could direct communication experts from its dedicated Barents cooperation team.

⇒ It was agreed that a special Task Force is assigned for this: TF = Julia + Jessica + NEFCO and that Julia, Åke and Jessica take a first talk on this on the telephone on Friday 15th of February.

- c) It was concluded that the discussion on Communication Message and Mid-term SHE Achievements has to be postponed.

⇒ It was agreed that Åke and Julia draft a concept note on it till WGE#51.

- d) Preparations for the WGE#51 in Stora Sjöfallet: SHE Response to Chair's request for policy discussion on hotspots

It was concluded that both Anne Marie and Olaug have difficulties in attending the meeting, that Ruslan will be on vacations but that as well Helena, Henrik, Julia, Åke, Rickard and most probably also Alexander will attend. Åke reminded that the facilities in Stora Sjöfallet National Park are nice and fashionable and beautifully located, but do NOT ALLOW FOR SKYPE OR VIDEO MEETINGS.

- ⇒ It was agreed that a preparatory discussion on the interaction on Hotspots, BAT and FZ-219 Ruslan has to be taken till SHE#76 (Alexander+Åke+Ruslan)

8. Summary of Next Steps and Distribution of Tasks

Task	Responsible	Deadline
i. Appoint experts for the drafting of ToR for Support Activities (combinations of SuppAct No2, No4, No4, No5, No6) for <u>Water and Wastewater</u>	Alexander + Ruslan	31Jan2019
ii. Appoint experts for the drafting of ToR for Support Activities (combinations of SuppAct No2, No4, No4, No5, No6) for <u>Pulp & Paper Industry</u>	Alexander + Ruslan	31Jan2019
iii. Discuss A5 internally and consider Fast Track Exclusion of A5.	Alexander	31Jan2019
iv. Submit TEC comments on A5, A7, A9a and A9b to Arkhangelsk HEG	Alexander	31Jan2019
v. Remind HEGs to respond to the 2 nd Letter on Support Activities	Alexander	31Jan2019
vi. Collect response from Rosprirodnadzor regarding the 2 nd Letter to HEGs on Support Activities	Alexander	4Feb2019
vii. Comment for ToR refinement on Pulp and Paper Sector	RU,SE Pulp & Paper experts	4Feb2019
viii. Comment for ToR refinement on Water and Waste Water Sector	RU,SE Water experts	4Feb2019
ix. Comment for ToR refinement on Mining Sector	TF MineMet	4Feb2019
x. Approve/comment Murmansk HEGs suggestion to split M1 and M2	TF MineMet	SHE#75
xi. Prepare TEC reviews for the Murmansk hotspots M1, M2, M4 and M10	All	SHE#75
xii. Submit TEC-comments on M1, M2, M4 and M10 to Murmansk HEG	Alexander	SHE#75
xiii. Draft a letter to the HEGs on Communication Issues (use example messages, and channels in Minutes#73, draft concept for a Communication WS) and find out how they prefer to work with communication issues on environment	Julia & Alexander	SHE#75
xiv. Establish contact with regional HEG Communication officers as well as communication routines, tailor made for respective region	Julia	SHE#75
xv. Propose communication message and channel for mid-term SHE achievements	Julia & Åke	SHE#75
xvi. Suggest a process for further elaboration of Specific Criteria and Action Plan developments for a set of pilot hotspots for orange labelling of incl. A3-1, K5, Ko3-2, M3, M5 and N3	SHE	SHE#75
xvii. Draft a SuppAct No6 TF on Heat Plants to Finalise Criteria on A3-1	Ruslan & TF	SHE#75
xviii. Request updated S&A reports on K3, K5 and K6	Alexander	SHE#75

xix. Address Ko1 in a Support Activity No2: Branch Specific Seminar	Henrik	SHE#75
xx. Address K3, K5, K6, Ko5, M7, N2 and N3 in a Support Activity No2+3: Branch Specific Seminar and Study Tour on <u>Wastewater treatment</u>	TF Water	SHE#75
xxi. Request all HEGs to conduct HEG-meetings (together with No1b or other SuppAct) during first half of 2019	Alexander	SHE#75
xxii. Provide a gathered summary table on S&A;s etc and the hot spots for which TEC experts and any kind of response is required	Åke	SHE#75
xxiii. Appoint TEC experts for review and comments on the proposed ToR for a No2 on "Oil contamination and remediation" and address N1 in it.	Anne Marie Åke	SHE#75
xxiv. Find experts for taking lead and starting to carry out the TEC review on Ko1 and Ko8 together with possible Nordic expert(s). (Pending info from Mr Litvak)	Henrik	SHE#75
xxv. Survey with BAT Bureau on SuppAct No1b in Naryan-Mar a few weeks later, otherwise give green light	Åke	SHE#76
xxvi. Prepare for visas for all relevant experts	NO+FI	SHE#77
xxvii. Appoint TEC experts for a No2 on Contaminated Soils	SE+NO	SHE#77
xxviii. Send an e-mail to the TF for drafting No2+3 on Pulp and Paper requesting a meeting and a schedule	Åke	SHE#76
xxix. Send an e-mail to the TF for drafting No2+3 on Water and Waste Water requesting a meeting and a schedule	Åke	SHE#76
xxx. Appoint experts for TF Mining	NO+FI	SHE#76
xxxi. Survey possibilities for appointing environmental law experts for No4+5	NO+FI	SHE#77
xxxii. Draft ToR for SuppAct No6 regarding a set of pilot hotspots, incl. A3-1, K5, Ko3-2, M3, M5 and N3.	Ruslan	SHE#77
xxxiii. Discuss on the Letter to regional communication offices	Alexander and Julia	SHE#76
xxxiv. Establish a Task Force on Communication and take a first telephone talk on a Communication WS	Julia, Jessica, NEFCO	15 th of February
xxxv. Draft a concept note on SHE Mid Term Message to WGE	Åke, Julia	SHE#76
xxxvi. Hold a preparatory discussion on the interaction on Hotspots, BAT and FZ-219	Alexander, Åke, Ruslan	SHE#76

9. Determination of Date for the Next SHE Meeting

It was concluded that **SHE#76 will be held on the 20th of February 2019 at 09.00 – 11.00 CET/ 10.00 – 12. Suomen aikka/11.00 – 13.00 MT on Telephone** with a psysical meeting for those who will be in Helsinki at the time.

10. Closure of the Meeting

The Chair expressed his gratitude to the SHE-members and closed the meeting at 11.09 CET.