

Minutes

79th Meeting of the BEAC WGE Subgroup for Hot Spots Exclusion, (SHE#79)

Telephone, 17th of April, 2019

1. Opening of the Meeting

The meeting was opened and attended by the following participants:

- Mr Åke Mikaelsson, Chair, SE
- Mr Rickard Nätjehall, SE
- Mr Anders Törngren, SE
- Ms Elin Kronqvist, SE, WGE Chair
- Ms Helena Dahlbo, FI
- Mr Henrik Forsström, NEFCO
- Ms Julia Bobina, IBS

2. Adoption of the Agenda

The agenda was adopted without changes.

3. Follow-up of tasks distributed at the previous meeting

The delegate assigned responsible gave a brief up-date of the findings as well as the extent of completion of their respective task:

Task	Responsible	Deadline	Status
i. Request TF on Heating Facilities to draft a ToR on a SuppAct No6(+7) for A3-1	Åke	SHE#79	Not done
ii. Request Arkhangelsk HEG to submit two updated and separate S&A reports on A7.1 and A7.2 and an updated S&A report on A9.2	Alexander	SHE#79	Not done
iii. Ask TEC for a 2nd review of the S&A Report on A9.1a and A9.1b, inter alia with respect to possible Fast track exclusion	Åke	SHE#79	Not done
iv. Initiate a HEG meeting back-to-back with the SuppAct No1b seminar in Archangelsk in late April 2019	Alexander	SHE#79	Not done
v. Initiate a telephone meeting between the Karelian HEG and SHE and request HEG to update Screening & Analysis reports on K2, K3, K5, K6, K7, K8 and K9.	Alexander	SHE#79	No evidence
vi. Request Komi HEG arrange a HEG meeting and submit updated S&A reports on Ko4, Ko5, Ko6	Alexander	SHE#79	No evidence
vii. Establish the (only remaining) SHE TF on Waste management <i>Helena Dahlbo expressed an interest in joining the TF but wanted another Finnish colleague to join her as well</i> <i>NEFCO appoints Anders Lärkert to the TF</i>	SHE	SHE#79	Not done
viii. Review Norsk Energy's project proposal on capacity building for Ko6 and give guidance for harmonisation with Support Activities	SHE	SHE#79	Ongoing (Not completed)

<i>The proposal was deemed interesting but needs to be rearranged according to the SHE ToR guidelines. Norway will move on with the Komi -one and NEFCO will take over the M4 proposal from the SIGIRA group</i>			
ix. Propose Murmansk HEG to arrange a HEG meeting and consider a Support Activity No4+5 or No6+7 for M3	Alexander	SHE#79	No evidence
x. Review the project proposal from SIGRA Group on hotspot M4 and assess/give guidance for the proposal to be in line with the SHE Support Activities	SHE	SHE#79	Not done
xi. Write an invitation letter for Ms. Venchikova till the No1b seminar in Archangelsk	Åke	SHE#79	Done
xii. Ask Timo Jouttijärvi if he can participate on the No1b seminar in Arkhangelsk <i>Jyrki Laitinen will join the No1b seminar instead.</i>	Helena	SHE#79	Done
xiii. Produce a "proto-ToR" for Support Activity No6	Åke/Rickard	SHE#79	Not done

(To this list, the remaining tasks xiv-xxiii from SHE#78 are also to be completed till SHE#80)

4. Review of Minutes from previous meetings

The attending SHE members had not been able to review the SHE #78 minutes satisfactorily and the issue will be tabled to SHE #80.

5. Up-date on Correspondence with the Regional Hotspot Exclusion Groups (Regional HEGs)

- a) Follow-up on response from the regional HEGs regarding their readiness for conducting HEG meetings in the regions/or on telephone.
 - i) Regarding the preparations for the up-coming HEG-meeting in Archangelsk it was
 - concluded that the HEG meeting will take place on April 25th at 09.30-13.00 MT
 - agreed that the request to exclude hotspot A5 from the list by fast-track procedure has been accepted by SHE and that this shall be announced at the HEG meeting
 - ii-v) No response on possible HEG meetings were reported from the other Federation Subjects
- b) In absence of any evidence from the regions, the follow-up on the regional HEGs updating of Screening & Analysis reports were all tabled till SHE #80
- c) Follow-up and Decisions on individual hotspots:
 - i) SHE assessment of TEC review of the S&A Report on A9.1a and A9.1b:
 - Timo Jouttijärvi has promised to deliver the TEC review with comments from Anders and Bosse (SE). Helena will check with him if he has done it and if he can share it again
 - ii) SHE assessment of TEC review of the S&A Report on M4:
 - It was concluded that the TEC review states that hotspot M4 should not be excluded by fast-track procedure and also that there is not enough data presented to exclude the hotspot at all at this time.
 - It was concluded that the TEC review should be updated through a dialogue between the SHE TF experts and consultants and potentially with a field visit to the site so that the expectations on the ToR and final product is clear.

- In the revised version of the TEC review, it has to be clarified that Finland did not contribute to the review, but only SE and NO.

lii-vii) Regarding the status of the requests to all regional HEGs to up date S&A Reports it was concluded that there was nothing to report. It was also concluded that this task needs to be speeded up.

6. Follow-up and Decisions on further steps with the Support Activities

a) Review of Conducted and Soon Implemented Support Activities

i) Regarding the planned No1b Seminar in Arkhangelsk it was concluded that:

- From SHE and TFs, the seminar will be attended by: Rickard Nätjehall, Richard Almgren, Kristine Gasparyan, Åke Mikaelsson, Anders Törngren, Olaug Bjertnas, Anne Marie Mo-Ravik, Julia Bobina, Henrik Forsström, Jyrki Laitinen
- The planned study visit to Severodvinsk has been cancelled.

b) As up-date of the thematic Task Forces and Technical Expert Committees it was agreed to:

- Add Helena Dahlbo (FI) and Anders Lärkert (NEFCO) to the TF on Waste
- Add Mr Maslobojev from the Institute on Industrial Environmental Problems of the North to the TF on Heating Plants. This issue should be raised with Alexander.
- Ask Tatiana Guseva for further suggestions for Russian experts to the Task Forces

c) Regarding the Review and Approval of ToRs for Support Activities received, the following conclusions were made:

i) ToR for Support Activity No2+3 for Pulp and Paper Sector:

- No comments received but TF was encouraged to refine it further and accept changes.

ii) ToR for Support Activity No2+3 for Wastewater Treatment Sector:

- Two Skype meetings were held with all TF members, except of Mr Andrey Epov
- The Study tour will be arranged after the summer and will include field visits to both Sweden and Finland
- A joint TF meeting in Moscow between the Task Forces for Waste, Contaminated soils and Heating facilities together with the BAT bureau should be arranged. Scope should be the three ToRs for the respective SuppAct 2+3 as well as the target group and inclusion of relevant authorities in the activities.

➔ SHE agreed that a joint planning meeting for the 3 x SA2+3 with the task forces and the BAT bureau should be arranged, preferably this spring before mid-June 2019.

iii) ToR for Support Activity No2+3 for Contaminated Soils

➔ Send the 3 ToRs on SA2+3 on waste, including the comments for translation (Julia)

iv) ToR for Support Activity No4+5 addressed for Ko3-2 - Mondi Syktyvkar & K5 - Petrozavodsk WWTP: It was concluded that the work on the ToR needs to be complemented with scheduled meetings with the enterprises that are to be visited. Additional input from the BAT-bureau and Mr. Andrey Epov was requested.

- d) Regarding the addressed Support Activities expected to develop further into complete ToRs, the following was concluded:
- i) ToR for Support Activity No6 addressed for N3 – Wastewater Treatment in Naryan-Mar
 - SHE awaits more input from the NEFCO consultant Matti Iikkanen and Andrey Epov who is currently in Nenets for a seminar
 - ii) ToR for Support Activity No6 addressed for A3-1 – Severodvinskiy HPP
 - Ruslan Botovsky is working on this.
 - Improved S&A needed including criteria.
 - iii) ToR for Support Activity No6 addressed for M3 – OAO Apatity
 - Improved S&A needed including criteria
 - iv) ToR for Support Activity No6 addressed for M5 – Kovdorskiy GOK
 - Improved S&A needed including criteria
 - v) ToR for Support Activity No9 on Energy Savings and Reduced Climate Impact on a Set of Barents Hotspots
 - Murmansk, Karelia/Komi – Henrik and Julia will discuss how to go forward during the Sa1b week in Archangelsk
 - Swedish EPA has allocated possible funding for an additional climate inventory in another Russian region and has discussed this with Mr Yulkin about it.
 - vi) ToR for Support Activity No10 on Communication Workshop
 - No ToR elaborated so far (see item 7).

7. WGE and Communication Issues

- It was concluded that there is still confusion surrounding the TF on communication, what its supposed to do, who is in charge, and what is expected of them. It was agreed that Åke, Richard and the TF on communication will have a separate discussion on this.
- It was also concluded that the Memo from TF Communication's WS at NEFCO 13March2019 En.doc (see appendix list) had not been studied by most SHE members and that this issue had to be discussed during a later meeting.

8. Summary of Next Steps and Distribution of Tasks

Task	Responsible	Deadline
i. Request TF on Heating Facilities to draft a ToR on a SuppAct No6(+7) for A3-1	Åke	SHE#79
ii. Request Arkhangelsk HEG to submit two updated and separate S&A reports on A7.1 and A7.2 and an updated S&A report on A9.2	Alexander	SHE#79
iii. Ask TEC for a 2nd review of the S&A Report on A9.1a and A9.1b, inter alia with respect to possible Fast track exclusion	Åke	SHE#79
iv. Initiate a HEG meeting back-to-back with the SuppAct No1b seminar in Archangelsk in late April 2019	Alexander	SHE#79
v. Initiate a telephone meeting between the Karelian HEG and SHE and request HEG to update Screening & Analysis reports on K2, K3, K5, K6, K7, K8 and K9.	Alexander	SHE#79
vi. Request Komi HEG arrange a HEG meeting and submit updated S&A reports on Ko4, Ko5, Ko6	Alexander	SHE#79
vii. Establish the (only remaining) SHE TF on Waste management	SHE	SHE#79

viii. Review Norsk Energy's project proposal on capacity building for Ko6 and give guidance for harmonisation with Support Activities	SHE	SHE#79
ix. Propose Murmansk HEG to arrange a HEG meeting and consider a Support Activity No4+5 or No6+7 for M3	Alexander	SHE#79
x. Review the project proposal from SIGRA Group on hotspot M4 and assess/give guidance for the proposal to be in line with the SHE Support Activities	SHE	SHE#79
xi. Produce a "proto-ToR" for Support Activity No6	Åke/Rickard	SHE#79
xiv. Specify the ToR for Support Activity No9 on energy savings and reduced climate impact on a set of Barents hotspots	Henrik	SHE#80
xv. Upgrade the ToR for SuppAct No10 on Communication to a 2 nd draft, integrating comments received at SHE#78, and submit to SHE	Alexander/Julia	SHE#80
xvi. Propose agenda points for additional support activities e.g. at Boliden etc.	Henrik+TF	SHE#80
xvii. Discuss the draft a letter to HEGs on Communication and find out how they prefer to work with environmental communication	Julia & Alexander	SHE#80
xviii. Establish contacts with regional HEG Communication officers as well as communication routines, tailor-made for respective region	Julia	SHE#80
xix. Provide a gathered summary table on S&As etc. and the hot spots for which TEC experts and any kind of response is required	Åke	SHE#80
xx. Report from the meeting of the TF on Communication, incl. progress on elaboration of a Draft ToR for SuppAct No10.	Jessica and Julia	SHE#80
xxi. Discuss a possible scope for an SA No1b seminar in Murmansk incl. Mining and Hazardous Waste recycling á la Rönnskär	Ruslan, Igor, Tatiana, Alexander, Åke	SHE#80
xxii. Appoint TEC experts for review and comments on Ko1 and Ko8 together with possible Nordic expert(s)	Henrik	SHE#80
xxiii. Propose Komi HEG to request for a Support Activity No6+7 on hotspot N3	SHE/NEFCO	SHE#80
xxiv. Ask Timo Joutijärvi to share the revised TEC review on A9a and A9b to the SHE group	Helena	SHE#80
xxv. Add Helena and Anders Läikert to the TF overview document under the TF waste	Åke	SHE #80
xxvi. Send the 3 x ToR documents on SA2+3 on waste, contaminated soils and heating plants, including the comments, for translation into Russian	Julia	SHE #80
xxvii. Masloboy should be added to the TF on heating plants. This issue should be raised with Alexander.	Åke/Tatiana	
xxviii. Produce a proto-ToR for the TF on communication	Åke/Rickard	
xxix. Read the minutes from SHE #78 from Stora Sjöfallet so it can be approved	All	SHE #80
xxx. Request status reports on the S&As from the HEGs	Alexander	

9. Determination of Date for the Next SHE Meeting

The next SHE meeting was agreed to be held on the 6th of May, 2019, at 14:00 CET, 15:00 Finnish and Moscow Time (later changed to 16th of May at 15.00-17.00 CET/16.00-18.00 Finish and Moscow Time).

10. Closure of the Meeting

The Chair expressed his gratitude to the SHE members and closed the meeting at 11.25.

Appendices:

- AppSHE#79.4 - Draft Minutes SHE#78 (Stora Sjöfallet) 27March2019 En
- App SHE#79.5bii – TEC review of the S&A Report on M4 En.doc
- App SHE#79.6b – Summary Table on TF experts (11April2019) En.doc
- AppSHE#79.6ci – Draft ToR for SHE SuppAct No2+3 Pulp and Paper (ato18Feb2018+AKT+TG) En.doc
- App SHE#79.6cii – Draft ToR for SHE SuppAct No2+3 Wastewater (2March2019) En.doc
- AppSHE#79.6ciii2 - TFcomments on Draft_ToR SuppAct No2 AdvTraining on OilContaminSoils En.doc
- AppSHE#79.7a - Memo from TF Communication's WS at NEFCO 13March2019 En.doc