

Minutes

80th Meeting of the BEAC WGE Subgroup for Hot Spots Exclusion, (SHE#80)

Telephone, 16th of May, 2019

1. Opening of the Meeting

The meeting was opened and attended by the following participants:

- Mr Åke Mikaelsson, Chair, SE
- Mr Rickard Nätjehall, SE
- Ms Jessica Heinecke-Dahl (from item 6)
- Ms Olaug Bjertnaes, NO
- Mr Alexander Druchinin, RU
- Mr Kirill Schelchkov, RU
- Mr Ruslan Butovskiy, RU
- Mr Henrik Forsström, NEFCO

2. Adoption of the Agenda

The agenda was adopted without changes, as well as a principal discussion on “AOB” (any other business) concluding that agenda point 2 is there to enable any additive or adjustment of the agenda.

Rickard: SHE#78 states that MMK needs info on rejection of request to split M1 and M2

3. Follow-up of tasks distributed at the previous meeting

The delegate assigned responsible gave a brief up-date of the findings as well as the extent of completion of their respective task:

Task	Responsible	Status
i. Request TF on Heating Facilities to draft a ToR on a SuppAct No6(+7) for A3-1	Åke	Ongoing
ii. Request Arkhangelsk HEG to submit two updated and separate S&A reports on A7.1 and A7.2 and an updated S&A report on A9.2 ⇒ <i>Contact made, Popov prepares minutes from HEG</i>	Alexander	Done!
iii. Ask TEC for a 2nd review of the S&A Report on A9.1a and A9.1b, inter alia with respect to possible Fast track exclusion	Åke	Done!
iv. Initiate a HEG meeting back-to-back with the SuppAct No1b seminar in Archangelsk in late April 2019	Alexander	Done!
v. Initiate a telephone meeting between the Karelian HEG and SHE and request HEG to update Screening & Analysis reports on K2, K3, K5, K6, K7, K8 and K9.	Alexander	Done!
vi. Request Komi HEG arrange a HEG meeting and submit updated S&A reports on Ko4, Ko5, Ko6 ⇒ <i>Komi needs a (reminidng) official letter Karelia and Murmansk also got letter, no response</i>	Alexander	Done!

vii. Establish the (only remaining) SHE TF on Waste management	SHE	Done!
viii. Review Norsk Energy's project proposal on capacity building for Ko6 and give guidance for harmonisation with Support Activities ⇒ <i>Continue discussion at SHE#81</i>	SHE	Ongoing
ix. Propose Murmansk HEG to arrange a HEG meeting and consider a Support Activity No4+5 or No6+7 for M3	Alexander	Done!
x. Review the project proposal from SIGRA Group on hotspot M4 and assess/give guidance for the proposal to be in line with the SHE Support Activities	SHE	NEFCO did
xi. Produce a "proto-ToR" for Support Activity No6	Åke/Rickard	Ongoing!
xii. Specify the ToR for Support Activity No9 on energy savings and reduced climate impact on a set of Barents hotspots	Henrik	Not done
xiii. Upgrade the ToR for SuppAct No10 on Communication to a 2 nd draft, integrating comments received at SHE#78, and submit to SHE ⇒ <i>Task to be redefined</i>	Alexander/Julia	Not done
xiv. Propose agenda points for additional support activities e.g. at Boliden etc.	Henrik+TF	Not done
xv. Discuss the draft a letter to HEGs on Communication and find out how they prefer to work with environmental communication ⇒ <i>Task to be redefined</i>	Julia & Alexander	Not done
xvi. Establish contacts with regional HEG Communication officers as well as communication routines, tailor-made for respective region	Julia	Ongoing
xvii. Provide a gathered summary table on S&As etc. and the hot spots for which TEC experts and any kind of response is required	Åke	Done!
xviii. Report from the meeting of the TF on Communication, incl. progress on elaboration of a Draft ToR for SuppAct No10.	Jessica and Julia	Done!
xix. Discuss a possible scope for an SA No1b seminar in Murmansk incl. Mining and Hazardous Waste recycling à la Rönnskär	Ruslan, Igor, Tatiana, Alexander, Åke	Done!
xx. Appoint TEC experts for review and comments on Ko1 and Ko8. ⇒ <i>Unclearities around Mr Litvak remain. Task needs to be rephrased</i>	Henrik	Not done
xxi. Propose Komi HEG to request for a Support Activity No6+7 for N3 ⇒ <i>Report made by NEFCO's Matti Iikkanen should be used as based for further contact</i>	SHE/NEFCO	Ongoing
xxii. Ask Timo Joutijärvi to share the revised TEC review on A9a and A9b to the SHE group	Helena	Not done
xxiii. Add Helena and Anders Lärkert to the TF overview document under the TF waste	Åke	Done!
xxiv. Send the 3 x ToR documents on SA2+3 on waste, contaminated soils and heating plants, including the comments, for translation into Russian	Julia	Done!

xxv. Maslobojev should be added to the TF on heating plants. This issue should be raised with Alexander.	Åke/Tatiana	Done!
xxvi. Produce a proto-ToR for the TF on communication	Åke/Rickard	Ongoing
xxvii. Read the minutes from SHE #78 from Stora Sjöfallet so it can be approved	All	Done!
xxviii. Request status reports on the S&As from the HEGs	Alexander	Done!

4. Review of Minutes from previous meetings

- Review and comments on/ approval of the minutes from SHE#78
- Review and comments on/ approval of the minutes from SHE#79

It was agreed that both the minutes from SHE#78 and from SHE#79 were adopted, given the addition of the task to Inform the Murmansk HEG on SHE's rejection of the suggested split of M1 and M2 into media-based subhotspots for emission to air and discharges into water, respectively.

5. Up-date on Correspondence with the Regional Hotspot Exclusion Groups (Regional HEGs)

- a) Follow-up on response from the regional HEGs regarding their readiness for conducting HEG meetings in the regions/or on telephone

It was concluded that the HEG meeting in Archangelsk had taken place in connection with the No1b activity in April 2019 and that minutes are expected to be distributed to SHE by Archangelsk HEG within soon. Regarding the possibilities for a HEG-meeting also in Murmansk during the up-coming No1b-activity there, no definitive response was yet received.

- b) Follow-up on the regional HEGs updating of Screening & Analysis reports
- i) Arkhangelsk
 - ii) Karelia
 - iii) Komi
 - iv) Murmansk
 - i) Nenets AO

It was concluded that the requests had been communicated by Alexander, but that no response so far had been received.

6. Follow-up and Decisions on further steps with the Support Activities

- a) Review of Conducted and Soon Implemented Support Activities

- i) Approval of Assignment report to No1b in Archangelsk:

It was concluded that FI, SE, NO approved the report and that Norway requested time till next week to read and approve it.

- ii) Update on practicalities regarding the planned No1b Seminar in Murmansk

It was concluded that Rosprirodnadzor in Murmansk sent the list with Category I enterprises and that invitations to the enterprises to participate in the No1b seminar are on the way.

Regarding the subcontracting for practical arrangements in Murmansk, it was concluded that there were delays in details and signing between NEFCO and TehnoCentr. To avoid postponing the event till autumn, it was agreed that Henrik and Kirill try to solve

it a.s.a.p and consider also alternative solutions. It was stressed that SHE needs a clear response on the issue till May 24th if the current time plan should work.

- b) Review and up-date of experts in the thematic Task Forces and Technical Expert Committees

It was agreed that the Summary Table on SHE TF experts, rev. 16May2019 as presented in AppSHE#80.6b was approved

- c) Review and Approval of the ToRs for Support Activities received:

- i) ToR for Support Activity No2+3 for Pulp and Paper Sector
- ii) ToR for Support Activity No2+3 for Wastewater Treatment Sector
- iii) ToR for Support Activity No2+3 for Contaminated Soils
- iv) ToR for Support Activity No4+5 addressed for Ko3-2 - Mondi Syktyvkar & K5 - Petrozavodsk WWTP

It was agreed that the ToR for i), ii) and iv) could be approved from a conceptual perspective but that the details such as programmes and time schedules should be refined. It was stressed that the support activities No2+3 need to start as soon as possible after the summer and that the No4+5 should take place during autumn. Regarding iii) TF:s comments to Arkhangelsk HEG need to be reformulated so that a refined ToR could be expected before summer.

- d) Discussions and Decisions on Support Activities to develop further into complete ToRs, e.g:

- i) ToR for Support Activity No6 addressed for N3 – Wastewater Treatment in Naryan-Mar
- ii) ToR for Support Activity No6 addressed for A3-1 – Severodvinskiy HPP
- iii) ToR for Support Activity No6 addressed for M3 – OAO Apatity
- iv) ToR for Support Activity No6 addressed for M4 – Apatitskiy HPP
- v) ToR for Support Activity No6 addressed for M5 – Kovdorskiy GOK

It was concluded that to enable further progress on the No6(+7) activities on the above listed hotspots, first of all a “Proto-ToR” is needed and should be distributed to the HEGs before summer. In order to further promote the drafting and execution of No6+7 activities, it was proposed that Åke and Henrik invite the SHE Task Forces for Mining, HPP, WWTP to No6 Exercises during summer/early autumn 2019.

- vi) ToR for Support Activity No9 on Energy Savings and Reduced Climate Impact on a Set of Barents Hotspots
- vii) ToR for Support Activity No10 on Communication Workshop

It was concluded that also in these cases (vi-vii), a comprehensive “Proto-ToR” is required as guidance for drafting of the specific Support Activities for the individual hotspots (climate) and cases (communication).

7. WGE and Communication Issues

- a) SHE’s response to the Report from the TF on Communications

It was concluded that the TF had got a good start on its work and that the TF report was well received. For further work, the active cooperation relevant communication officers in the respective regions is necessary.

- b) Up-date on contacts with communication officers in the Barents region

It was agreed that Julia makes a new attempt to get in touch with the respective communication offices in all five regions where the hotspots are located.

8. Summary of Next Steps and Distribution of Tasks

Task	Responsible	Deadline
i. Review Norsk Energy's project proposal on capacity building for Ko6 and give guidance for harmonisation with Support Activities	SHE	SHE#81
ii. Review the project proposal from SIGRA Group on hotspot M4 and assess/give guidance for the proposal to be in line with the SHE Support Activities	SHE	SHE#81
iii. Ask Timo Joutijärvi to share revised TEC review on A9a & A9b with SHE	Helena	SHE#81
iv. Inform the Murmansk HEG on SHE's rejection of the suggested split of M1 and M2 into media-based sub hotspots for emission to air and discharges into water, respectively.	Alexander/Åke	SHE#81
v. Read the Assignment report to No1b in Archangelsk	Norway	SHE#81
vi. Request TF Pulp and Paper to refine the draft ToR on No2+3 with time schedule and programme	Åke+TF Pulp&Paper	SHE#81
vii. Request TF WWTP to refine the draft ToR on No2+3 with time schedule and programme	Åke+TF WWTP	SHE#81
viii. Request TF Contaminated Ground to refine their comments to the proposed ToR on No2+3 so that it can serve as guidance to Arkhangelsk HEG for refinement of their proposal	Åke + TF Contaminated Grounds	SHE#81
ix. Request TF on No4+5 to initiate discussions with Mondi Syktyvkar and Petrozavodsk on practicalities and conceptual issues	Åke	SHE#81
x. Complete the "Proto-ToR" so that it can serve as guidance for the drafting of Support activities No6+7 on individual hot spots such as A3-1, M3, M4, M5, N3 and others deemed mature for these steps	Åke	SHE#81
xi. Complete the "Proto-ToR" so that it can serve as guidance for the drafting of Support activities No9 on Energy Savings on individual and groups of hotspots	Åke	SHE#81
xii. Complete the "Proto-ToR" so that it can serve as guidance for the drafting of Support activities No10 on communication for relevant tasks, issues, brahnes and regions	Åke	SHE#81
xiii. Guided by the "Proto-ToR", draft a ToR for Support Activity No9 on Energy Savings and Reduced Climate Impact for a set of Barents hotspots and submit to SHE	Henrik	SHE#82
xiv. Guided by the "Proto-ToR", draft a ToR for SuppAct No10 on Communication, integrating comments received at SHE#78, and submit to SHE	TF Communication	SHE#82
xv. Make new attempt to get in touch with the respective communication offices in all five Russian regions	Julia	SHE#81
xvi. Prepare and invite the TF on Pulp and Paper, WWTPs, Mining and Contaminated Ground to an exercise for drafting Support Activity No6 and No7 for relevant hotspots such as A3-1, M3, M4, M5, N3 etc.	Åke+Henrik	SHE#82
xvii. Propose the Nenets HEG to request for a Support Activity No6+7 for N3	Henrik	SHE#82
xviii. Send an official letter to Komi HEG requesting them to arrange a HEG meeting early autumn and to submit updated S&A reports on Ko4, Ko5, Ko6 and at the same time inform and encourage to ask for assistance	Alexander	SHE#82

for this through Support Activity No6.		
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9. Determination of Date for the Next SHE Meeting

It was agreed to have the next SHE meeting on the 11th of June, 2019, at 14:00 – 16:00 CET/ 15:00 – 17:00 Finnish and Moscow Time.

10. Closure of the Meeting

The Chair expressed his gratitude to the SHE members and closed the meeting.

Appendices:

- AppSHE#80.4i - Draft Minutes SHE#78 (Stora Sjöfallet) 27March2019 En
- AppSHE#80.4ii - Draft Minutes SHE#79 (Telephone) 17April2019 En
- AppSHE#80.6b – Summary Table on SHE TF experts (Draft rev. 16May2019).doc
- AppSHE#80.6cii1 – Draft ToR for SHE SuppAct No1b – Murmansk 01
- AppSHE#80.6cii2 – Draft Programme for SHE SuppAct No1b – Murmansk 01
- AppSHE#80.6cii – Draft ToR for SHE SuppAct No2+3 Pulp and Paper (ato18Feb2018+AKT+TG) En.doc
- App SHE#80.6ciii – Draft ToR for SHE SuppAct No2+3 Wastewater (2March2019) En.doc
- AppSHE#80.6civ1 - Draft_ToR SuppApp No2+3 AdvTraining on OilContaminSoils En.doc
- AppSHE#80.6civ2 - TFcomments on Draft_ToR SuppAct No2 AdvTraining on OilContaminSoils En.doc
- AppSHE#80.6cv – Draft ToR for Support Activity No4+5 addressed for Ko3-2 - Mondri Syktyvkar & K5 - Petrozavodsk WWTP
- AppSHE#80.7a - Memo from TF Communication's WS at NEFCO 13March2019 En.doc
- AppSHE#80.7b - List Of Communication Officers in Barents 23Jan2019 En.doc