

Minutes

81st Meeting of the BEAC WGE Subgroup for Hot Spots Exclusion, (SHE#81)

Telephone, 11th of June, 2019

1. Opening of the Meeting

The meeting was opened and attended by the following participants:

- Mr Åke Mikaelsson, Chair, SE
- Mr Rickard Nätjehall, SE
- Ms Helena Dahlbo, FI
- Ms Anne Marie Mo Ravik, NO
- Ms Olaug Bjertnaes, NO
- Ms Julia Bobina, IBS
- Mr Henrik Forsström, NEFCO
- Mr Kirill Shchelchkov, EIPC (BAT-Bureau)

2. Adoption of the Agenda

The agenda was adopted with re-addition of item 6ai.

3. Follow-up of tasks distributed at the previous meeting

The delegate assigned responsible gave a brief up-date of the findings as well as the extent of completion of their respective task:

Task	Responsible	Status
i. Review Norsk Energy's project proposal on capacity building for Ko6 and give guidance for harmonisation with Support Activities	SHE	Done!
ii. Review the project proposal from SIGRA Group on hotspot M4 and assess/give guidance for the proposal to be in line with the SHE Support Activities <i>Henrik remarked that this proposal has been approved in principle with NEFCO board and funds are thus available</i>	SHE	Done!
iii. Ask Timo Joutijärvi to share revised TEC review on A9a & A9b with SHE	Helena	Done!
iv. Inform the Murmansk HEG on SHE's rejection of the suggested split of M1 and M2 into media-based sub hotspots for emission to air and discharges into water, respectively.	Alexander/Åke	Done!
v. Read the Assignment report to No1b in Archangelsk	Norway	Done!
vi. Request TF Pulp and Paper to refine the draft ToR on No2+3 with time schedule and programme	Åke+TF Pulp&Paper	Done!
vii. Request TF WWTP to refine the draft ToR on No2+3 with time schedule and programme	Åke+TF WWTP	Done!
viii. Request TF Contaminated Ground to refine their comments to the proposed ToR on No2+3 so that it can serve as guidance to Arkhangelsk HEG for refinement of their proposal	Åke + TF Contaminated Grounds	Done!

ix. Request TF on No4+5 to initiate discussions with Mondri Syktyvkar and Petrozavodsk on practicalities and conceptual issues	Åke	Done!
x. Complete the "Proto-ToR" so that it can serve as guidance for the drafting of Support activities No6+7 on individual hot spots such as A3-1, M3, M4, M5, N3 and others deemed mature for these steps	Åke	Done!
xi. Complete the "Proto-ToR" so that it can serve as guidance for the drafting of Support activities No9 on Energy Savings on individual and groups of hotspots	Åke	Done!
xii. Complete the "Proto-ToR" so that it can serve as guidance for the drafting of Support activities No10 on communication for relevant tasks, issues, brahcnas and regions	Åke	Not done (under way)
xiii. Guided by the "Proto-ToR", draft a ToR for Support Activity No9 on Energy Savings and Reduced Climate Impact for a set of Barents hotspots and submit to SHE	Henrik	To be done till SHE#82
xiv. Guided by the "Proto-ToR", draft a ToR for SuppAct No10 on Communication, integrating comments received at SHE#78, and submit to SHE	TF Communication	To be done till SHE#82
xv. Make new attempt to get in touch with the respective communication offices in all five Russian regions	Julia	Done!
xvi. Prepare and invite the TF on Pulp and Paper, WWTPs, Mining and Contaminated Ground to an exercise for drafting Support Activity No6 and No7 for relevant hotspots such as A3-1, M3, M4, M5, N3 etc.	Åke+Henrik	To be done till SHE#82
xvii. Propose the Nenets HEG to request for a Support Activity No6+7 for N3	Henrik	To be done till SHE#82
xviii. Send an official letter to Komi HEG requesting them to arrange a HEG meeting early autumn and to submit updated S&A reports on Ko4, Ko5, Ko6 and at the same time inform and encourage to ask for assistance for this through Support Activity No6.	Alexander	Expected to be done till SHE#82

4. Review of Minutes from previous meetings

It was agreed that the minutes from SHE#80, with the comments given by Finland, were approved by attending parties (i.e. not yet by Russia).

5. Up-date on Correspondence with the Regional Hotspot Exclusion Groups (Regional HEGs)

- a) Follow-up on response from the regional HEGs regarding their readiness for conducting HEG meetings in the regions/or on telephone

It was concluded that the protocol from the HEG meeting in Archangelsk in April 2019 had been received in Russian language and have been sent to translation. When ready, the English version will be submitted to SHE.

The Chair also informed that the issue on arranging to a meeting with the Murmansk HEG had been discussed briefly with Mr Koniukhov during the recently held No1b seminar. Despite of the currently awkward position to the hotspot work, discussions revealed some readiness to arrange a HEG-meeting during autumn of 2019, given that the earlier submitted proposals be answered in writing.

- b) Follow-up on the regional HEGs updating of Screening & Analysis reports

The Chair informed that the protocol from the HEG meeting in Arkhangelsk had been received and set for translation. It reveals priorities and some new information. Inter alia, the hotspot A1 – Solombala PPM has now finally been juridically transferred to the Arkhangelsk Vodokanal, and from now on can be treated as a WWTP (which has been its actual function the last decades). Furthermore, some clarifications on inter alia A7 and A9 are made. The Chair recommended SHE to study the translation soon to come.

The Chair also informed that Ms Tatiana Tiupenko from Komi had asked regarding the upcoming ministerial meeting and what preparations are supposed from their side. Åke will inform Tatiana on the dates etc.

6. Follow-up and Decisions on further steps with the Support Activities

- a) Review of Conducted and Soon Implemented Support Activities
- i) Approval of Assignment report to No1b in Archangelsk:
- With Norway now having reviewed the report, it was agreed that the Assignment report on the No1b seminar in Arkhangelsk now is approved by whole SHE.
- ii) Follow-up on the No1b Seminar in Murmansk
- It was reported that the No1b seminar in Murmansk was deemed fruitful with lots of good discussions. The Murmansk representative for the SHE group repeated his request for TEC-reviews on the regions' hotspots. Representatives from M3, M4 and M5 and other actors participated. As an interesting, new presenter was Mr Raol Mischiev from the Russian Ministry for Industry and Trade, also coordinating the implementation of the National project on BAT in Russia. Clear synergies between the BAT-legislation, the National BAT-project and the hotspot-work were noted and also recognised by the audience. On the practical side, the organisation of the event was good.
- It was agreed that all SHE members who have not yet read the Assignment report on the SuppAct no1b in Murmansk do so before 20th of June 2019.
- b) Review and up-date of experts in the thematic Task Forces and Technical Expert Committees
- It was agreed that the BAT-Bureau updates the list with their proposed experts to join the TF groups and send it to Alexander Druchinin with Åke CC'd. In a separate document they also include contact details to all Russian experts and send to Åke (Kirill/Tatiana).
- c) Review of the ToRs for Support Activities received - Principle approval for Funding:
- i) ToR for Support Activity No2+3 for Pulp and Paper Sector
- ii) ToR for Support Activity No2+3 for Wastewater Treatment Sector
- iii) ToR for Support Activity No2+3 for Contaminated Soils
- iv) ToR for Support Activity No4+5 addressed for Ko3-2 - Mondi Syktyvkar & K5 - Petrozavodsk WWTP

It was agreed that a, upon final approval of these Minutes, a principal approval was given by SHE on further refinement and implementation of the Support Activities listed in item 6ci-iii. The BAT-bureau together with TFs and relevant stakeholders are requested to specify the details on the abovementioned support activities, incl. dates, seminar programme, lists of speakers, lists of invitees, study tour programmes, etc. are requested till the 23rd of August 2019.

Kommenterad [HD1]: How about 6civ? I thought we approved the further refinement of this one also?

- d) Decision on the further drafting of Support Activities into complete ToRs, e.g:
- i) ToR for Support Activity No6 addressed for N3 – Wastewater Treatment in Naryan-Mar
 - ii) ToR for Support Activity No6 addressed for A3-1 – Severodvinskiy HPP
 - iii) ToR for Support Activity No6 addressed for M3 – OAO Apatity
 - iv) ToR for Support Activity No6 addressed for M4 – Apatitskiy HPP
 - v) ToR for Support Activity No6 addressed for M5 – Kovdorskiy GOK
 - vi) ToR for Support Activity No9 on Energy Savings and Reduced Climate Impact on a Set of Barents Hotspots
 - vii) ToR for Support Activity No10 on Communication Workshop

Since the SHE members did not have sufficient time to go through the Proto-ToRs before the SHE-meeting, *it was agreed* that the SHE delegates review the Proto ToRs and submit their possible comments till the 20th of June, aiming for approval of the stated documents at SHE #82.

7. WGE and Communication Issues

- a) Up-date on contacts with communication officers in the Barents region
It was reported that Julia was successful in reaching out to communication officers in all five Russian Barents regions: All of them gave a brief response!
- b) Discussion and Decision on further work on the Communication Issues
Julia explained that the TF on Communication, after discussion with Minpriroda Rossii, had drafted a letter to be submitted to the regions, inviting them to cooperation on hotspots communication (see AppSHE#81.7b). *It was agreed* that SHE reviews and comments/approves the draft letter till Thursday 13th of June so that the letter can be completed and disseminated during the week 17-21st of June 2019.

8. Summary of Next Steps and Distribution of Tasks

Task	Responsible	Deadline
i. Review and comment/approve the draft letter inviting the regions to cooperation on hotspot communication and submit to Julia	SHE	13 June 2019
ii. Complete the "Proto-ToR" so that it can serve as guidance for the drafting of Support activities No10 on communication for relevant tasks, issues, branches and regions	Åke	20 June 2019
iii. Guided by the "Proto-ToR", draft a ToR for Support Activity No9 on Energy Savings and Reduced Climate Impact for a set of Barents hotspots and submit to SHE	Henrik	SHE#82
iv. Guided by the "Proto-ToR", draft a ToR for SuppAct No10 on Communication, integrating comments received at SHE#78, and submit to SHE	TF Communication	SHE#82
v. Prepare and invite the TF on Pulp and Paper, WWTPs, Mining and Contaminated Ground to an exercise for drafting Support Activity No6 and No7 for relevant hotspots such as A3-1, M3, M4, M5, N3 etc.	Åke+Henrik	SHE#82
vi. Guided by the Proto-ToR on SuppAct No6 discuss with the Nenets HEG to request for a Support Activity No6+7 for N3	Henrik	SHE#82
vii. Send an official letter to Komi HEG requesting them to arrange a HEG meeting early autumn and to submit updated S&A reports on Ko4, Ko5,	Alexander	SHE#82

Ko6 and at the same time inform and encourage to ask for assistance for this through Support Activity No6.		
viii. Comment/approve Minutes from SHE#80	Alexander	SHE#82
ix. Disseminate translated protocol from Arkhangelsk HEG meeting to SHE	Julia	20 June 2019
x. Draft a letter with complete SHE response to Murmansk HEG on their proposals, incl. invitations to suggest Support Activity No6(+7) on hotspots M3, M4 and M5.	Åke+Alexander	20 June 2019
xi. Respond to Komi HEG regarding preparations for Ministerial Meeting	Åke+Alexander	20 June 2019
xii. Review and comment/approve the Draft Final Assignment Report on the SuppAct No1b Seminar in Murmansk	SHE	20 June 2019
xiii. Review and suggest possible additional Russian experts to the Summary Table on Task Force Experts	Kirill	20 June 2019
xiv. Add e-mail addresses to all approved and suggested Russian TF experts in a separate list	Kirill	20 June 2019
xv. Review the Proto ToRs for No6, No9 and no10 and submit possible comments/approval	SHE	20 June 2019
xvi. Refine the draft ToR and specify the details the Support Activity No2+3 for Pulp and Paper, incl. dates, seminar programme, lists of speakers, lists of invitees, study tour programmes, etc.	TF on Pulp and Paper	23 Aug 2019
xvii. Refine the draft ToR and specify the details the Support Activity No2+3 for WWTP, incl. dates, seminar programme, lists of speakers, lists of invitees, study tour programmes, etc	TF on WWTPs	23 Aug 2019
xviii. Refine the draft ToR and specify the details the Support Activity No2+3 for Oil Contaminated Soils, incl. dates, seminar programme, lists of speakers, lists of invitees, study tour programmes, etc	Arkhangelsk HEG + TF OilContSoils	23 Aug 2019
xix. Initiate stakeholder discussions and refine the draft ToR for Support Activity No4+5 addressed for Ko3-2 - Mondí Syktyvkar & K5 - Petrozavodsk WWTP, incl. dates, programmes, etc	TF on 4+5	23 Aug 2019

9. Determination of Date for the Next SHE Meeting

It was agreed to have the next SHE meeting on the 26th of June, 2019, at 14:00 – 16:00 CET/ 15:00 – 17:00 Finnish and Moscow Time.

10. Closure of the Meeting

The Chair expressed his gratitude to the SHE members and closed the meeting.

Appendices:

- AppSHE#81.4 - Draft Minutes SHE#80 - (Telephone) 16May2019 En
- AppSHE#81.6ai – Draft Final Report on SuppActNo1b in Murmansk 3-7June2019 En.doc
- AppSHE#81.6di-v – Proto-ToR for SuppAct No6(+7)
- AppSHE#81.6dvi – Proto-ToR for SuppActNo9
- AppSHE#81.6dvi – Proto-ToR for SuppActNo10
- AppSHE#81.7b - Draft Letter2 to HEGs on Communication En.doc